



**DEPARTMENT OF THE AIR FORCE
FLORIDA NATIONAL GUARD**

Office of the Adjutant General
St. Francis Barracks, P.O. Box 1008
St. Augustine, Florida 32085-1008



STATEWIDE

ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #112-24

Open To: Current on-board Florida Air National Guard members only

Position Title: Tactical Aircraft Maintenance

Unit/Duty Location: 125 OG Det 1 Homestead ARB, Homestead, FL

Open Date: 11 June 2024

Close Date: 02 July 2024

Min/Max Grade Required: E6/E7

Security Clearance: Secret

Minimum Required AFSC: 2A373, 2A377

Duty AFSC: 2A377

Position Description: The Alert Crew Supervisor (ACS) is responsible to the Alert Aircraft Section Supervisor for the supervision and training of assigned personnel. The ACS is a first-line manager and supervisor of aircraft maintenance and is the technical expert in that area. Maintains records of inspection, lubrication, and maintenance of industrial equipment IAW TO 00-20-1 on AFTO IMT 244, Industrial/Support Equipment Record, or AF IMT 2411, Inspection Document. Monitors, tracks, and ensures occupational safety, fire prevention, occupational and environmental health requirements, are accomplished for assigned personnel. Ensures AF IMT 55, electronic mediums, or locally developed product is documented IAW AFI 91-203. Enforces strict adherence to technical data and management procedures. Advocates use of the TO improvement program and ensures work center TO files are maintained according to TO 00-5-1. Ensures housekeeping, safety, security, and environmental control standards are followed. Performs production and supervisory inspections. Ensures aircraft and equipment forms and MIS documentation are complete, accurate and accomplished for each shift IAW TO 00-20-1. Ensures aircraft/SE status is accurately reflected in both the maintenance forms and the MIS. Reviews and corrects, as needed, the work center events in MIS on a daily basis to monitor scheduled and deferred events. Closes, reschedules, or defers all events beyond their scheduled start date and time. Reviews transcribed AFTO 781-series forms, work center MIS data entries for the previous day, and all preceding non-duty days, for job accuracy and completeness. Validates aircraft automated records checks and submit to Maintenance Supervisor for review for records check procedures. Develops and manages work center training program. Evaluates personnel, tracks training requirements, and ensures training documentation is accurate. Reviews, evaluates, and takes corrective actions based on QA and other inspection reports. Ensures personnel follow procedures for identifying, recording, and clearing repeat/recur and CND discrepancies. Ensures all repeat/recurs are identified on automated debriefing sortie recaps and in the AFTO Form/IMT 781A. Reviews current and updated publications and informs personnel of any significant changes. Ensures work center publications are current and required publications are available to meet work center needs. Coordinates maintenance with the Maintenance Supervisor. Conducts and reports self-inspections IAW lead command directives. Validate self-inspection results in their span of control, investigate failed task evaluations and self-inspection items, and provide corrective actions for root causes and specifically identified failed items. Coordinates PE requirements with QA to ensure completion every 18 months. Reviews aircraft forms for accuracy and completeness. Sign Exceptional Release if qualified. Ensure parts are ordered with appropriate priorities. Coordinates aircraft status (e.g., discrepancies, WUC/logistics control number (LCN), estimated time in commission (ETIC), job completion) and configuration status with the MOC and the Maintenance Supervisor. Uses local backup procedures for recording data when the MIS becomes inoperable. Provides leadership and mentorship IAW AFH 36-2618 while operating and performing at the Operational Competence level of Air Force Leadership. Alert personnel typically perform multiday alert tours. Member will assist with and participate in F-35 unit conversion. Position is worldwide deployable. Secret security clearance is mandatory. SAP access/eligibility is highly desired. Applicants

should have experience working fighter type (F-15, F-16, F-18, F-22, F-35) aircraft. F-15 or F-35 experience desired.

Length of Tour: Initial AGR tour orders are probationary. The probationary period will not exceed six years (IAW ANGI36-101 & FLANG Supplement; Reference paragraph 6.2.). The initial order will be a minimum of four years (reference paragraph 5.8.). AGR Orders and probationary period might not end on the same date. The selecting unit and HRO must ensure the selectee has an ETS that allows for the required order length. Members whose ETS does not support the minimum order length must be re-enlisted or extended, as appropriate, to satisfy this requirement.

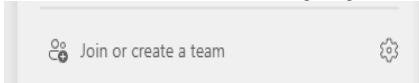
MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members must have achieved a passing Fitness Program score in order to be assessed for entry into the AGR Program.
2. Air National Guard members must meet the physical qualifications outlined in AFI48-123. Medical exams must be conducted not more than 12 months prior to entry on AGR duty.
3. An applicant on a medical profile, to include pregnancy, may apply and be selected for an AGR tour; however, the selectee may not begin the AGR active-duty tour until the medical restrictions are released.
4. Must meet any Special Requirements as specified on Position Description.
5. Failure to maintain the **required** security clearance will result in removal from the AGR program.
6. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
7. You must be in a military status to apply for an AGR position.
8. Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal military service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI36-101.
11. IAW ANGI36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement to 24 months when in the best interest of the unit, State, or Air National Guard.
12. Candidates will be evaluated based on their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application.
13. To ensure Florida Air National Guard Active Guard Reserve (AGR) Airmen are provided career opportunities for promotion, career progression, retention, education, and professional development consistent with assigned missions, strength limitations and policies they may apply for a vacant UMD AGR position without the awarded duty AFSC and are subject to retraining restrictions

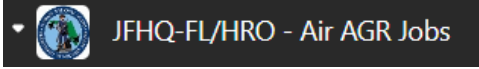
APPLICATION INSTRUCTIONS

- **Applications must be sent electronically by utilizing TEAMS;** to access, in the TEAMS

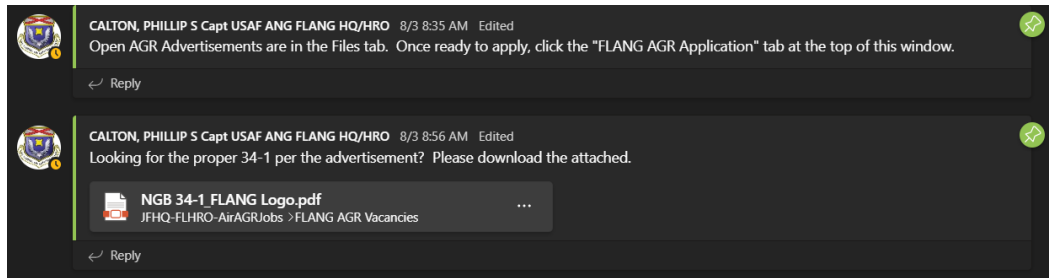
application click on



. Input the following code: **63pbpex**. Once you

have joined the team you will see the  team appear in the “Your teams” section. There will be a general channel and a “FLANG AGR Vacancies” channel. Select the “FLANG AGR Vacancies” channel to access the required application to submit your packet.

- Once you have joined the team and located the channel you will see two pinned conversations:



- On occasion the “FLANG AGR Application” tab has taken some time to appear. It is recommended you do not wait until ready to apply to join the team in TEAMS. Should you experience any issues please reach out to the HRO org box listed below.

flanghq.hro.air-agr@us.af.mil

- **Submit Application as one (1) single PDF.** Drop-off the uploaded file with file named only as: LastName, FirstName_Military Vacancy Announcement (example: Doe, John_112-24).

Common disqualifiers include unsigned 34-1, RIP not from vMPF, and Fitness report expired before advertisement close out date.

Applications must be received before the Close of Business (COB) on the closing date to be processed. Any missing requirements that are listed below will result in disqualification. Be advised, applications are not reviewed until after the job closes. HRO will notify applicants whose application is not complete, contains missing or erroneous information, or disqualified via the email addresses supplied on the vMPF Report of Individual Personnel.

It's always advisable to ensure and double-check that the information submitted meets the requirement per the advertisement.

APPLICATION REQUIREMENTS

1. **NGB Form 34 -1:** ONE signed and dated (Application for Active Guard Reserve (AGR) Position). Ensure an explanation is attached for required answers given in Section IV. Ensure to use the most current version of the NGB Form 34-1 attached to advertisement. Any other version and/or variation not currently attached to the advertisement will result in an automatic incomplete package. All packages submitted by the closeout date are final. There are no opportunities for resubmissions after the closeout date.
2. Current **Report of Individual Personnel (RIP):** Obtained from Virtual Military Personnel Flight (vMPF). Send ALL pages of the Record Review (DO NOT send a Career Data Brief). *It is your*

responsibility to ensure your vMPF RIP is in order prior to application submittal. This includes but not limited to: verifying Duty History, AFSC, ASVAB Scores, Current Rank, Service Dates, and Security Clearance.

3. **myFITNESS:** Most recent Fitness Tracker report obtained from AFPC Secure/myFSS. Fitness assessment must not expire prior to the closing date of this advertisement.

4. (Enlisted Only) Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position IAW AFI 36-2502, Paragraph 11.1.2.4.1.1.2.

5. **Additional Requested Documents: Last 3 Evaluations and Resume**

Any questions or concerns please email the HRO Air-AGR Org Box at:

flanghq.hro.air-agr@us.af.mil

FAQs can be located at: <https://intelshare.intelink.gov/sites/jfhq-fl-hro/>

If you do not receive a disqualification email within two (2) weeks after the job closes, your application will have been forwarded to the hiring official(s).